

Caldwell Academy  
Special Board Meeting Minutes  
January 9, 2012

Present: David Robinson, Bret Grieves, Dino Page ,Tim Towery,  
Ronny Bell, Dan Powers, Laura Holley Absent: David Stevens, Kristin  
Carlock, Patti Crossley, Jane Perez

- I. David opened meeting in prayer.
- II. Board reviewed Dec 12 meeting minutes. Dan moved to approve; Dino seconded; Board approved unanimously.
- III. David asked that we use email to respond to Ronny's policy proposals and suggest new policy proposals for January retreat meeting.
- IV. Board reviewed A Team compilation of HoS written evaluations and after making minor changes and approving, directed A Team to deliver results to HoS next Monday January 16. David requested that in the future we meet with Mark in advance of the evaluation to discuss the Strategic Plan update and his self evaluation.
- V. Mark stepped in the meeting briefly to update the Board on an issue with the basketball program.
- VI. Bret closed meeting in prayer.

Caldwell Academy  
Board Retreat Meeting Minutes  
January 27-28, 2012

Friday, January 27

Present: Tim Towery, Dan Powers, David Robinson, Dino Page, Bret Grieves, Kristin Carlock, Jane Perez, Laura Holley, Ronny Bell, Patti Crossley, (Absent: David Stevens) Non-voting: Mark Guthrie

- I. Kristen opened meeting with devotion, prayer and icebreaker.
- II. Board toured facility and visited classrooms.
- III. Joe Curlott and Lisa Talavera presented a Master Plan update and discussed Capital Campaign feasibility study. Board reaffirmed Master Plan and sequencing. Lisa will schedule special board meeting with JF Smith to present and lead the feasibility study.
- IV. Mark gave a mid-year state of the school.
- V. Discussed Athletics philosophy.
- VI. Discussed International student philosophy and policy.
- VII. Pastor Nathan Trice visited the board and delivered a message on “Emotions in the Way of Ministry”
- VIII. Patti closed in prayer.

Saturday January 28

Present: Tim Towery, Dan Powers, David Robinson, Dino Page, Bret Grieves, Kristin Carlock, Jane Perez, Laura Holley Ronny Bell, Patti Crossley, David Stevens. Absent: None; Non-voting: Mark Guthrie

- I. Dan opened in prayer.
- II. Continued discussion of International student philosophy and policy. International student policy to be removed from Policy Manual. Mark will develop procedure for Parent/Student Handbook for international students. Board will review other policies that are impacted by admission of international students. Ronny, Dino and Mark to develop proposed policy. Dan moved to approve, Dino seconded; Board approved unanimously.
- III. Discussed Off Campus Discipline policy. Dino proposed following policy: “Alcohol consumption and drug use are strictly prohibited for any Caldwell student. If at any time, a student has been found participating in these illicit activities, that student will be suspended from school for one week. A second offense will be grounds for permanent expulsion. If any student observes another student consuming alcohol or using drugs, they should call 911 and report this crime (underage drinking) like they would any other crime.” Laura seconded, Board voted unanimously against. Kristin will draft response to parent thanking him for the proposal.
- IV. Jane proposed changing the Off Campus Behavior policy as follows: Strike “Also, students that pursue, away from Caldwell, a lifestyle or display a pattern of conduct that reflects basic Biblical commandments and principles may be subject to discipline by Caldwell’s Head of School and/or principal”, and strike proposed wording “Also, it is our desire that students pursue, away from Caldwell, a lifestyle that is honoring to the Lord and conforms with Biblical principles” Kristin seconded, Board approved unanimously.
- V. Discussed the ARC. Board expressed desire to pursue expansion of ARC. Board authorized David to ask consultant from Austin to come to Caldwell to meet with Board and other interested parties. David and Laura asked Mark to develop an ARC Handbook.

VI. Discussed proposal for Discipleship, Evangelistic policy as follows: “One or both parents of a student that applies to the CA Rhetoric school must affirm in writing their agreement with the CA statement of faith. Additionally, students applying to the Rhetoric school must submit a one page typed paper describing why they desire to attend CA.” David R withdrew policy proposal after discussion.

VII. Bret closed in prayer.

Caldwell Academy  
Board Meeting Minutes  
January 31<sup>st</sup>, 2012

Present: David Robinson, Bret Grieves, Dino Page, Ronny Bell, Dan Powers,  
Laura Holley, Kristin Carlock, Patty Crossley, Jane Perez, Mark Guthrie  
Absent: David Stevens, Tim Towery

- I. Dino and Patti opened the meeting with a devotional reading.
- II. Board prayed corporately.
- III. Minutes from the January 9<sup>th</sup> special board meeting and the January 27<sup>th</sup> – 28<sup>th</sup> retreat were unanimously approved with modifications. (Dino moved, Jane seconded)
- IV. Board discussed governance and communication issues. Crystal Flynn addressed the board with concerns and suggestions.
- V. Board discussed frequency of board and team meetings. David asked A and B Team chairs to discuss frequency of meetings at a future meeting. We will discuss further the frequency of board meetings.
- VI. Dan presented the December 2011 financial statement. Everything looks good for now. Dino moved to approve, Kristin seconded. Unanimously approved.
- VII. Mark reviewed Head of School report.
- VIII. Mark presented a proposal to begin a boys' varsity tennis team. Jane moved to approve. Kristin seconded. Unanimously approved.
- IX. Some board members will meet with a parent who expressed concern about tuition increases. More communication will be given to parents regarding strategies and rationale for tuition increases.
- X. Kristin distributed a retreat survey for board members to complete.
- XI. Board prayed and the meeting was adjourned.

